

CYNGOR TREF DOLGELLAU

RHYS R. WILLIAMS (BA HONS. GRAD I.C.S.A.)

Clerc i'r Cyngor
Clerk To The Council

Cyfeiriad y Clerc:
Clerk's Address:

Mr Rhys R Williams
Tan y Coed
12 Nant y Gader
Dolgellau
Gwynedd
LL40 1LB

04.05.2020

Dear Sir / Madam,

THE ANNUAL MEETING OF DOLGELLAU TOWN COUNCIL WILL BE HELD ON **TUESDAY EVENING, MAY 12, 2020 AT 7.00 P.M. Due to the current Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 which is now in force, this will be a remote meeting**

Any member of the public wishing to attend remotely should contact the Clerk in advance for further details at:

rhys.r.williams@talk21.com

I trust it will be possible for you to to be present.

Yours Faithfully,

RHYS WILLIAMS.

Clerk To The Council

AGENDA

1. Apologies
 2. For Information: To receive a report from the Mayor on work undertaken during the Year
 3. For information: To Receive and Approve Minutes of the Annual General Meeting held on May 14, 2019 (**Enclosed**)
 4. To discuss and approve issues relating to Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020, namely:
 - i) **Chair / Mayor:**

Advice Received:
The Council is not required to elect a new Chair at this year's annual meeting and if it decides not to, the current Chair can automatically continue in office until the Annual Meeting in 2021.
 - ii) **Delegated Powers** – Potential revision to Council Standing Orders

Advice Received:
- a. The Council is able to delegate decision making powers to a Committee or a Sub-Committee and none of the matters you have identified are reserved for the Council to determine.

- b. A Sub-Committee is normally regarded as an entity established by a Committee and not by the Council.
 - c. It is important that during the current crisis that the Council is as open and transparent as it can be in terms of its accountability to its electors and openness with the press.
 - d. I would suggest that the delegation should be to a Committee which would require the Council to publish agendas with supporting papers thus ensuring that electors and the press are aware of the work being undertaken by the Committee on behalf of the Council.
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Proposed Delegation Schedule

Any Planning applications received

Any urgent correspondence received

Authorisation of regular, scheduled payments e.g Salary, PAYE, regular running costs

Any non regular payments up to an individual value of £500

With a proposal that the above be circulated to a sub-committee of no fewer than 6 members

- 5. To elect or reconfirm representatives on the Council's Sub – Committees and external Organisations
- 6. To receive and confirm the Council's Financial Accounts for 2019/2020 in accordance with the requirements of the Accounts & Audit Regulations 1996, including a review of the effectiveness of the Council's internal controls. **(Enclosed)**